



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Chippenham Folk Festival Association		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	To stage a free concert on the Main Arena show tent stage to highlight the range of music, song and dancing in a showcase event highlighting various styles of artists and performers.
Where will your project take place?	Iskland/Monkton Park Chippenham
When will your project take place?	Saturday 28 <sup>th</sup> May 6.30pm - 8.30pm
How many people will benefit from your project?	
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	The Festival is regarded by many in the town as one of the highlight of the year. it creates huge financial benefits to the town and surrounding area  Section 8, Page 29

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The festival provides not only financial but other benefits such as well being, sense of place and community,

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

Having provided a festival in the town for 40 years there is still a need to showcase what the Festival actually does. Many of the Chippenham residents only see the free events in the park and High street and are unaware that this only makes up 30% of what the festival actually does. Traditional music, song and dance forms part of our core culture and are intrinsically linked with family history, local history and educational studies. It was felt that this was a opportune time, on our 40<sup>th</sup> birthday, to provide something that would present a good cross section of the festivals events to explain that. The community will benefit by becoming more aware of what the Festival does for the local economy and how that relates directly to them. It will coincide with an exhibition in the Chippenham Museum about the 40 years history of the festival

**Any other information about your project.**

This project will be set right in the middle of the Festival main area and although it already is an area where the festival goes mix with the local public it will be a further opportunity for both to share in a rich and fun event. In presenting performers from Canada, Yorkshire, London, Tyneside, Sheffield and Salisbury a counnry wide variety will explain what "Folk" is all about. Being in the early evening will also allow younger people to dicover folk as well further enhancing a growing interest in the genre by young people.

### 3 - Management

**How many people are involved in the management of your group/organisation? 27**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="16"/>	<b>Female</b>	<input type="text" value="10"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is intended as a one off project

**If you were not awarded the full amount requested, what would be the impact on your project?**

It will significantly have a financial impact. There may have to be a recution in artistic input which would negate the point of the whole event

**How will you know whether your project has made a difference in the community?**

we will monitor responses from the public and if there is an uptake in local business wanting to become involved

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Chippenham Borough Lands Charity

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending: 2010**

**Month: Aug**

**Year: 2010**

**A - Total income:**

£117,464

**B - Minus total expenditure:**

£119,191

**Surplus/deficit for year: (A minus B)**

£(714)

**Free reserves held:**

£6357

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
tent cost	£840	<b>Own fundraising/reserves</b>	£500
lighting Hire	£250		£
PA Hire	£400	<b>Parish/town council</b>	£
Insurance	£200		£
artist fees	£800	<b>Trusts/foundations</b>	£
Promotional materials	£200		£
Security	£310	<b>In kind</b>	£500
power generation	£200		£
toilets for disabled	£300	<b>Other</b>	£
general administration costs	£100	Chippenham Borough lands charity	p £800
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£3,600</b>	<b>Total Project Income</b>	<b>£1,800</b>

<b>Total project income B</b>	£1,800
<b>Total project expenditure A</b>	£3,600
<b>Project shortfall A – B</b>	£1,800
<b>Award sought from Wiltshire Council Area Board</b>	£1,800
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	National Westminster
<b>Please give the title name of the organisations' bank account e.g. current</b>	current

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

folk is a world wide cultural activity that bridges all areas of cultural diversity and does is a good model of community being open to all

**b) How does your project work to promote inclusion, participation and good community relations?**

Being such a broad community based organisation it is open to all. participation is in the core aims of the organisation that has been evident from the very first festival to the present day. It has been shown that Chippenham Folk festival promotes good community relations far and above almost all

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

<b>Name:</b>	<b>Date:</b>
<b>Position in organisation:</b>	

**Please return your completed application to the appropriate Area Board Locality Team**